

**UNAPPROVED**  
**Minutes of the**  
**Board of Trustees' Meeting**  
**May 8, 2025**  
**6:30 p.m.**

The meeting was called to order by M. Hanewinckel at 6:38 p.m. Also present were Nora Berlin, Christine Scibelli, Francis Flynn, William Wexler, Esq., and Mary Schubart, Director and Secretary to the Board.

Approval of Minutes:

On a motion by F. Flynn, seconded by N. Berlin, the Board approved the previous month's minutes. Passed unanimously.

On a motion by F. Flynn, seconded by C. Scibelli, the Board approved the *Independent Accountant's Report* for April by Sheehan Accountants & Advisors as well as the prior month's warrant and payrolls. Passed unanimously.

April 2025	Warrant – General	\$139,875.25
April 2025	Capital Fund	None
April 2025	Payroll	\$147,073.60

On a motion by F. Flynn, seconded by W. Wexler, the Board approved the proposal for internal auditing services by Sheehan Accountants and Advisors, Brightwaters, NY for the period of July, 2025 through June, 2026 at a monthly cost of \$1,350. Passed unanimously.

Period for Public Expression:

None.

Correspondence:

1. Report from A. LoDolce, Assistant Director / Children's Department.
2. Report from M. Irish, Adult Department.
3. Report from K. Harvey, Teen Department.
4. Report from G. Klein, Technical Service/Circulation Departments.
5. Report from Custodial Department.

6. Thank you note from Marian and Meg Wenzel for use of the gallery for their artists' reception.

#### Personnel Report:

Accepted.

#### Executive Session

On a motion by F. Flynn, seconded by N. Berlin, the Board moved into closed session at 7:04 pm to discuss confidential matters relating to particular employees' compensation. Passed unanimously.

On a motion by F. Flynn, seconded by N. Berlin, the Board moved to exit Executive Session at 7:54 pm. Passed unanimously.

On a motion by W. Wexler, seconded by N. Berlin, the Board adopted full-time and hourly workers' salaries for the period of July 1, 2025 through June 30, 2026. Passed unanimously.

#### Financial Report:

Accepted.

#### Security Report:

None.

#### Old Business:

Updates pertaining to the roofing and HVAC projects were presented by the Director.

On a motion by N. Berlin, seconded by W. Wexler, the Board approved a limited contract with ThirdWay Space, Pleasantville, NY, for coordination and consulting services for interior design at a cost of \$3,400 per month for a period of six months. Passed unanimously.

#### New Business:

On a motion by W. Wexler, seconded by F. Flynn, the Board tabled all New Business items to a later Board meeting. Passed unanimously.

Other:

None.

Adjournment:

On a motion by C. Scibelli, seconded by N. Berlin, the meeting was adjourned at 8:56 p.m.