

**APPROVED**  
**Minutes of the**  
**Board of Trustees' Meeting**  
**April 10, 2025**  
**6:30 p.m.**

The meeting was called to order by M. Hanewinckel at 6:36 p.m. Also present were Nora Berlin, Christine Scibelli, Francis Flynn, Adriana LoDolce, Assistant Director, and Mary Schubart, Director and Secretary to the Board.

Approval of Minutes:

On a motion by N. Berlin, seconded by C. Scibelli, the Board approved the previous month's minutes. Passed unanimously.

On a motion by N. Berlin, seconded by C. Scibelli, the Board approved the the *Independent Accountant's Report* for March by Sheehan Accountants & Advisors as well as the prior month's warrant and payrolls. Passed unanimously.

March 2025	Warrant – General	\$137,816.84
March 2025	Capital Fund	None
March 2025	Payroll	\$147,323.97

Period for Public Expression:

None.

Correspondence:

1. Report from A. LoDolce, Assistant Director / Children's Department.
2. Report from M. Irish, Adult Department.
3. Report from K. Harvey, Teen Department.
4. Report from Custodial Department.
5. Workshop report from Maria Graybosch, Librarian II, was read with special interest.

Personnel Report:

Accepted. The Board gave particular attention to the lovely resignation letter from Helen Newkirk, page.

Executive Session:

None.

Financial Report:

Accepted.

Security Report:

None.

Old Business:

Chris Barletta and Greg Russo of Sandpebble arrived at 7:00 pm to review the HVAC bids with the Board and answer questions relating to the HVAC and roofing project. On a motion by F. Flynn, seconded by N. Berlin, the Board accepted the lowest HVAC renovation base bid by Vortech Mechanical Corp., Ronkonkoma, NY, in the amount of \$374,915 as well as Alternates #1, 2, 4, 5 & 6 for ancillary HVAC work for a total additional amount not to exceed \$158,600. Passed unanimously.

On a motion by F. Flynn, seconded by N. Berlin, the Board approved the proposal from TDM Consulting Engineer, St. James, NY to provide a structural engineering review for necessary repairs of the 1950s roof in the amount of \$7,900. Passed unanimously.

C. Barletta and G. Russo departed at 7:46 pm.

At 7:49 pm, Tracy Hansen of BBS Architects and David Vinjamuri of ThirdWay Space joined the meeting via Zoom to discuss the recently completed space audit and how that report can be incorporated into BBS design plans to improve the patron experience. At 8:32 pm, the Zoom presentation was concluded.

The Director updated the Board regarding the recently installed fish tank and small, pending matters, including the installation of a monitor on the millwork that will provide educational updates about the tank's inhabitants.

New Business:

On a motion by F. Flynn, seconded by C. Scibelli, the Board tabled discussion of the *Heath Plan Policy*, NYSHIP matters, and the *Salary Payment Policy* to a later board meeting. Passed unanimously.

Other:

None.

Adjournment:

On a motion by C. Scibelli, seconded by N. Berlin, the meeting was adjourned at 8:55 p.m.