

**UNAPPROVED**  
**Minutes of the**  
**Board of Trustees' Meeting**  
**March 13, 2025**  
**6:30 p.m.**

The meeting was called to order by M. Hanewinckel at 6:37 p.m. Also present were Nora Berlin, Christine Scibelli, and Mary Schubart, Director and Secretary to the Board.

Approval of Minutes:

On a motion by N. Berlin, seconded by C. Scibelli, the Board approved the previous month's minutes. Passed unanimously.

On a motion by C. Scibelli, seconded by N. Berlin, the Board approved the the *Independent Accountant's Report* for February by Sheehan Accountants & Advisors as well as the prior month's warrant and payrolls. Passed unanimously.

February 2025	Warrant – General	\$87,464.96
February 2025	Capital Fund	None
February 2025	Payroll	\$145,352.43

Period for Public Expression:

None.

Correspondence:

1. Report from A. LoDolce, Assistant Director / Children's Department.
2. Report from M. Irish, Adult Department.
3. Report from K. Harvey, Teen Department.
4. Report from Custodial Department.
5. Advocacy Day report from Librarian I, Diane Darcy.
6. Annual Report, accepted on a motion by N. Berlin, seconded by C. Scibelli. Passed unanimously.

## Personnel Report:

Accepted.

On a motion by N. Berlin, seconded by C. Scibelli, the Board approved revisions to the *Professional Development Reimbursement Policy*. Passed unanimously. On a motion by N. Berlin, seconded by C. Scibelli, the Board approved the application of Diane Darcy, Librarian I, for tuition reimbursement in accordance with the revised policy. Passed unanimously.

On a motion by N. Berlin, seconded by C. Scibelli, the Board moved to enter into Executive Session for personnel discussions. Passed unanimously. On a motion by N. Berlin, seconded by C. Scibelli, the Board exited Executive Session. Passed unanimously.

## Financial Report:

Accepted.

## Security Report:

None.

## Old Business:

Whereas, the adoption of the 2025-2026 budget for the Islip Public Library requires a tax levy increase that exceeds the tax cap imposed by State law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the Library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Islip Public Library voted and approved to exceed the tax levy limit for the 2025-2026 fiscal year by at least the sixty percent of the board of trustees as required by State law on March 13, 2025. Passed unanimously.

On a motion by C. Scibelli, seconded by N. Berlin, the Board approved the proposed 2025-2025 budget in the amount of \$5,114,132 and the requisite amount

thereof to be raised by taxation in the amount of \$5,099,132, to be presented to the taxpayers for a vote on Tuesday, April 8, 2025. Passed unanimously.

On a motion by N. Berlin, seconded by C. Scibelli, the Board approved the AIA Agreement provided by BBS, Patchogue, NY in relation to Phase I (stack, teen renovation and restroom upgrades) and as approved in form by legal counsel, with the understanding that Phase 2 of BBS's proposed master plan will be considered at a later date predicated on satisfaction with Phase I. Passed unanimously.

The Board discussed the upcoming presentation of the space audit report conducted by ThirdWay Space, Pleasantville, NY, and the desirability of including Tracey Hansen of BBS Architects in that debriefing.

Arthur Giaclone informed the Director that he expected demo of the existing fishtank to take place the week of March 31<sup>st</sup> with installation complete the same week.

Per State Education Department requirements, on a motion by N. Berlin, seconded by C. Scibelli, the Board approved the scope of the HVAC and Roof Renovation project to include removal and replacement of the slate roof and a portion of flat roof; replacement of the HVAC chiller, air handler units, and rooftop exhaust fans; and associated work, to be paid through the Library's HVAC Committed Fund.

The Director notified the Board that Sandpebble has published bids for the HVAC project.

#### New Business:

On a motion by N. Berlin, seconded by C. Scibelli, the Board approved revision to the *Tutoring Policy* to align it with the Library's *Safe Children Policy* and with the grade levels served by the Children's Department (grades 1 through 5). Passed unanimously.

On a motion by N. Berlin, seconded by C. Scibelli, the Board approved revision to the *Safe Children Policy* to require parents to remain on site during children's programming that does not require their attendance. Passed unanimously.

On a motion by N. Berlin, seconded by C. Scibelli, the Board approved the addition of Kelly Harvey to the Building Supervisor Chain of Command list. Passed unanimously.

Other:

None.

Adjournment:

On a motion by C. Scibelli, seconded by N. Berlin, the meeting was adjourned at 8:50 p.m.