

UNAPPROVED
Minutes of the
Board of Trustees' Meeting
February 13, 2025
6:30 p.m.

The meeting was called to order by M. Hanewinckel at 6:34 p.m. Also present were Nora Berlin, Christine Scibelli, Adriana LoDolce, Assistant Director, and Mary Schubart, Director and Secretary to the Board.

Approval of Minutes:

On a motion by C. Scibelli, seconded by N. Berlin, the Board approved the previous month's minutes. Passed unanimously.

On a motion by C. Scibelli, seconded by N. Berlin, the Board approved the the *Independent Accountant's Report* for January by Sheehan Accountants & Advisors as well as the prior month's warrant and payrolls. Passed unanimously.

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| January 2025 | Warrant – General | \$80,308.66 |
| January 2025 | Capital Fund | None |
| January 2025 | Payroll | \$209,748.34 |

Passed unanimously.

Period for Public Expression:

None.

Correspondence:

1. Report from A. LoDolce, Assistant Director / Children's Department.
2. Report from M. Irish, Adult/Teen Department.
3. Report from K. Harvey, Teen Librarian.
4. Report from G. Klein, Head of Technical and Circulation Services.

W. Wexler arrived at 7:01 pm.

Personnel Report:

Accepted.

On a motion by N. Berlin, seconded by C. Scibelli, the Board moved to enter into Executive Session for performance discussions. Passed unanimously. On a motion by N. Berlin, seconded by C. Scibelli, the Board exited Executive Session. Passed unanimously.

On a motion by N. Berlin, seconded by W. Wexler, the Board approved the promotion of Kelly Harvey to the title of Librarian II, effective the start of the next payroll with an annual salary increase of \$8,000. Passed unanimously.

On a motion by W. Wexler, seconded by C. Scibelli, the Board approved the appointment of Daniel Coster to a full-time Librarian I position, effective the current payroll, at an annual salary of \$63,700. Passed unanimously.

Financial Report:

Accepted. The Board initiated discussion of the proposed 2025-26 budget, and agreed to resume discussion at the close of New Business.

Security Report:

None.

Old Business:

On a motion by N. Berlin, seconded by W. Wexler, the Board tabled discussion of the roofing/HVAC timetable given ongoing delays at the State level. Passed unanimously.

New Business:

At 7:15 p.m. Tracy Hansen from BBS Architects, Patchogue, NY arrived to discuss a proposed master plan for the Library. The Board listened with interest to potential solutions to facility challenges. It was agreed that further consideration of master plan options would be undertaken in coordination with results of a space audit by ThirdWay Space, Pleasantville, NY. Ms. Hansen departed at 8:29 pm.

The Board resumed discussion of the proposed 2025-26 budget and agreed to finalize details at the March meeting.

Other:

None.

Adjournment:

On a motion by W. Wexler, seconded by N. Berlin, the meeting was adjourned at 9:00 p.m.