

**UNAPPROVED**  
**Minutes of the**  
**Board of Trustees' Meeting**  
**January 9, 2025**  
**6:30 p.m.**

The meeting was called to order by W. Wexler at 6:36 p.m. Also present were Nora Berlin, Francis Flynn, Christine Scibelli, and Mary Schubart, Director and Secretary to the Board.

Approval of Minutes:

On a motion by F. Flynn, seconded by N. Berlin, the Board approved the previous month's minutes. Passed unanimously.

On a motion by N. Berlin, seconded by C. Scibelli, the Board approved the the *Independent Accountant's Report* for December and January by Sheehan Accountants & Advisors as well as the prior months' warrants and payrolls. Passed unanimously.

November 2024	Warrant – General	\$335,075.43
November 2024	Capital Fund	None
November 2024	Payroll	\$142,775.41
December 2024	Warrant – General	\$95,675.62
December 2024	Capital Fund	None
December 2024	Payroll	\$141,605.66

Passed unanimously.

Period for Public Expression:

None.

Correspondence:

1. Reports from A. LoDolce, Assistant Director / Children's Department.
2. Reports from M. Irish, Adult/Teen Department.
3. Reports from K. Harvey, Teen Librarian.

4. Report from G. Klein, Head of Technical and Circulation Services.
5. Custodial reports from D. Breinlinger and R. Ducos.
6. Thank you note from Nora Berlin.

Personnel Report:

Accepted.

Financial Report:

Accepted for November and December, 2024.

Security Report:

None.

Old Business:

No motions.

New Business:

On a motion by F. Flynn, seconded by N. Berlin, the Board approved a revised *Bereavement Leave Policy*, pending approval by the attorney.

Passed unanimously.

Other:

On a motion by W. Wexler, seconded by N. Berlin, the Board approved the engagement of ThirdWay Space under David Vinjamuri to conduct a space audit of the Library facility at a cost not to exceed \$9,000.

Adjournment:

On a motion by W. Wexler, seconded by N. Berlin, the meeting was adjourned at 8:04 p.m.