

**APPROVED**  
**Minutes of the**  
**Board of Trustees' Meeting**  
**January 11, 2024**  
**6:30 p.m.**

The meeting was called to order by M. Hanewinckel at 6:40 p.m. Also present were Nora Berlin, Christine Scibelli, William Wexler, Francis Flynn, and Mary Schubart, Director and Secretary to the Board.

Approval of Minutes

On a motion by C. Scibelli, seconded by N. Berlin, the Board approved the previous month's minutes. Passed unanimously.

Approval of Bills & Payroll

On a motion by W. Wexler, seconded by F. Flynn, the Board approved the previous month's bills and payrolls as well as the *Independent Accountant's Report* issued by Sheehan Accountants & Advisors, Brightwaters, NY. Passed unanimously.

December 2023	Warrant – General	\$85,220.42
December 2023	Capital Fund	None
December 2023	Payroll	\$139,577.49

Period for Public Expression

None.

Correspondence:

1. Report from M. Irish, Adult/Teen Department.
2. Report from A. LoDolce, Children's Department.

Personnel Report:

Accepted.

Financial Report:

Accepted.

Security Report:

None.

Old Business:

The Board discussed refreshment options for the April 13<sup>th</sup> Centennial event. Décor options were also discussed.

On a motion by N. Berlin, seconded by F. Flynn, the Board approved a proposal from Astoria Communications, Farmingdale, NY for purchase of a/v equipment for the community room, at a cost of \$4,133, including shipping and labor. Passed unanimously.

New Business:

The Board discussed the upcoming budget cycle and upcoming budget vote dates of Tuesday, April 2 (vote) and Thursday, March 21<sup>st</sup> (hearing)

On a motion by W. Wexler, seconded by F. Flynn, the Board approved the maintenance agreement submitted by Noble Elevator Company, Inc., Bohemia, NY, reflecting a per quarter charge of \$325 for the first year of service, effective the earliest date that the contract can be transferred from the Library's current vendor. Passed unanimously.

The Board approved the purchase of medium-sized canvas totes and baseball caps for sale and distribution during the 100<sup>th</sup> anniversary celebration year.

Other

On a motion by W. Wexler, seconded by C. Scibelli, the Board approved dissemination of the "Notice of Electronic Monitoring" to staff as worded by New York State and adoption of that working into the *Information Systems, Internet, and Email Policy.*" Passed unanimously.

Adjournment

On a motion by W. Wexler, seconded by N. Berlin, the meeting was adjourned at 8:35 p.m.