

APPROVED
Minutes of the
Board of Trustees' Meeting
November 9, 2023
6:30 p.m.

The meeting was called to order by M. Hanewinckel at 6:36 p.m. Also present were Nora Berlin, Christine Scibelli, William Wexler, Francis Flynn, and Mary Schubart, Director and Secretary to the Board.

Approval of Minutes

On a motion by N. Berlin, seconded by C. Scibelli, the Board approved the previous month's minutes. Passed unanimously.

Approval of Bills & Payroll

On a motion by W. Wexler, seconded by N. Berlin, the Board approved the previous month's bills and payrolls as well as the *Independent Accountant's Report* issued by Sheehan Accountants & Advisors, Brightwaters, NY. Passed unanimously.

October 2023	Warrant – General	\$102,687.11
October 2023	Capital Fund	None
October 2023	Payroll	\$140,584.18

Period for Public Expression

None.

Correspondence:

1. Report from M. Irish, Adult/Teen Department.
2. Report from A. LoDolce, Children's Department.
3. Report from K. Lane, Circulation Department.
4. Letter from Mr. Wayne Overton regarding a monetary donation in memory of Lois Overton, the acknowledgement of which should be forwarded to Mr. McCrum.

Personnel Report:

Accepted. On a motion by N. Berlin, seconded by F. Flynn, the Board approved the promotion of D. Breinlinger to the Suffolk County Department of Civil Service title of Administrative Assistant, effective January 1, 2024, with an annual increase of \$8,500.

On a motion by N. Berlin, seconded by W. Wexler, the Board approved the promotion of A. LoDolce to the Suffolk County Department of Civil Service title of Assistant Library Director, effective January 1, 2024, with an annual increase of \$16,500.

On a motion by N. Berlin, seconded by W. Wexler, the Board approved the promotion of M. Graybosch to the Suffolk County Department of Civil Service title of Librarian II, effective January 1, 2024 with an annual increase of \$8,500.

Financial Report:

Accepted. On a motion by W. Wexler, seconded by N. Berlin, the Board uncommitted all remaining funds in the unspent Protection System Fund in the amount of \$5,618.86. Passed unanimously.

Al Coster of Baldessari & Coster, Stewart Manor, NY, entered the meeting via Zoom at 7:32 pm to conduct a one-hour trustee training session about the fiduciary responsibilities of Board members, after which time he logged out.

Statistical Report:

None.

Security Report:

None.

Old Business:

On a motion by N. Berlin, seconded by W. Wexler, the Board discussed open Sandpebble invoices and authorized a final payment of \$15,000 for the *Additional Services Proposal*, with issuance of a directive that any future work

done outside the previously approved *Capital Project* will require a proposal reflecting all associated hourly expenses. Passed unanimously.

On a motion by C. Scibelli, seconded by N. Berlin, the Board approved a revision to the *Library Card Policy*, such that library-generated mailings may no longer be used as a proof of residency. Passed unanimously.

New Business:

The Board asked the Director to investigate options to memorialize Lois Overton who served for 36 years as a Library Trustee.

No motion was made regarding Medicare reimbursement.

It was agreed that there would be a modest per person charge for attendance at the sit-down food portion of the Library's Centennial Social in the spring.

Other

None.

On a motion by W. Wexler, seconded by N. Berlin, the meeting was adjourned at 9:08 p.m.