

APPROVED
Minutes of the
Board of Trustees' Meeting
October 12, 2023
6:30 p.m.

The meeting was called to order by M. Hanewinckel at 6:30 p.m. Also present were Nora Berlin, Christine Scibelli, William Wexler, Francis Flynn, and Mary Schubart, Director and Secretary to the Board.

On a motion by W. Wexler, seconded by N. Berlin, the Board entered Executive Session at 6:31pm to discuss personnel matters. On a motion by N. Berlin, seconded by W. Wexler, the Board re-entered the public portion of the meeting at 7:05 pm with no action taken.

Approval of Minutes

On a motion by F. Flynn, seconded by N. Berlin, the Board approved the previous month's minutes. Passed unanimously.

Approval of Bills & Payroll

On a motion by W. Wexler, seconded by N. Berlin, the Board approved the previous month's bills and payrolls as well as the *Independent Accountant's Report* issued by Sheehan Accountants & Advisors, Brightwaters, NY. Passed unanimously.

September 2023	Warrant – General	\$164,095.89
September 2023	Capital Fund	None
September 2023	Payroll	\$143,796.14

Period for Public Expression

None.

Correspondence:

1. Reports from M. Irish, Adult/Teen Department.
2. Reports from A. LoDolce, Children's Department.

3. Ballot and 2024 for PALS budget. On a motion by W. Wexler, seconded by C. Scibelli, the Board approved the 2024 PALS budget. Passed unanimously.
4. On a motion by W. Wexler, seconded by N. Berlin, the Board approved the proposal from RightNow Inbound Marketing, for services at a cost of \$2,150 monthly for the period October, 2023 through September, 2024. Passed unanimously.

Personnel Report:

Accepted. The Board approved the re-establishment of of a f/t custodial worker position, salary to be determined upon approval of initial job duties paperwork by the Suffolk County Department of Civil Service.

Financial Report:

Accepted.

Statistical Report:

None.

Security Report:

None.

Old Business:

The Board was reminded about upcoming trustee training sessions.

The Board reviewed a draft of the centennial edition of the Library's *Tidings* newsletter, which was met with enthusiasm and approval.

New Business:

The Board discussed open Sandpebble invoices. No motion made.

On a motion by W. Wexler, seconded by C. Scibelli, the Board tabled consideration of the *Library Card Policy*. Passed unanimously.

It was agreed that the Library would adopt procedures presented by the Director relating to the management of trips and falls on the property, sustained by both guests and staff, for inclusion in the procedural section of the *Policy Manual*.

Other

None. On a motion by W. Wexler, seconded by N. Berlin, the meeting was adjourned at 9:13 p.m.