

APPROVED
Minutes of the
Board of Trustees' Meeting
June 15, 2023
6:30 p.m.

The meeting was called to order by M. Hanewinkel at 6:36 p.m. Also present were Nora Berlin, William Wexler, Christine Scibelli, and Mary Schubart, Director and Secretary to the Board.

Approval of Minutes

On a motion by W. Wexler, seconded C. Scibelli, the Board approved the previous month's minutes. Passed unanimously.

Approval of Bills & Payroll

On a motion by W. Wexler, seconded by N. Berlin, the Board approved the previous month's bills and payrolls as well as the *Independent Accountant's Report* issued by Sheehan Accountants & Advisors, Brightwaters, NY. Passed unanimously.

May, 2023	Warrant – General	\$98,964.04
May, 2023	Capital Fund	\$79,381.14
May, 2023	Payroll	\$144,948.83

Period for Public Expression

The Board reviewed a draft obituary for Lois Overton, who had served on the Board for 36 years, for inclusion in the upcoming library newsletter.

Correspondence:

1. Report from Matt Wuthenow, Assistant Director.
2. Report from M. Irish, Adult/Teen Department.
3. Monthly report from A. LoDolce, Children's Department.
4. Monthly report from K. Lane, Circulation Department.
5. Monthly custodial report.

6. Letter to neighbors regarding upcoming yard sale
7. Email from Kevin Verbese, Director of SCLS, regarding visits by FBI to a couple of Nassau County libraries.

Personnel Report:

Accepted.

Financial Report:

Accepted.

Security Report:

None.

Old Business:

The Director informed the Board that a meeting had been arranged with Vortech (current HVAC service vendor) and Sandpebble (project management firm) to ensure that a comprehensive site survey would be undertaken verifying HVAC conditions. Findings would be forwarded to the bidder for the combined HVAC architectural and engineering services.

Potential training options for trustees to fulfil NYS requirements were discussed.

New Business:

On a motion by W. Wexler, seconded by N. Berlin, the Board updated the *Holiday Policy* as it relates to Juneteenth. Passed unanimously.

The Director shared preliminary programs for the 2024 Centennial Year.

Other

On a motion by N. Berlin, seconded by C. Scibelli, the Board altered the *Salary Payment Policy* by increasing the salary scale for full-time Librarian II from \$90,000 to \$95,000, effective immediately. Passed unanimously.

On a motion by W. Wexler, seconded by C. Scibelli, the meeting was adjourned at 8:15 p.m.