

APPROVED
Minutes of the
Board of Trustees' Meeting
February 9, 2023
6:30 p.m.

The meeting was called to order by M. Hanewinckel at 6:33 p.m. Also present were Nora Berlin, Lois Overton, Christine Scibelli, and Mary Schubart, Director and Secretary to the Board.

Approval of Minutes

On a motion by N. Berlin, seconded by C. Scibelli, the Board approved the previous month's minutes with the correction noting that Lois Overton was not present at the meeting. Passed unanimously.

Approval of Bills & Payroll

On a motion by C. Scibelli, seconded by N. Berlin, the Board approved the previous month's bills and payrolls as well as the representation letter and *Independent Accountant's Report* issued by Sheehan Accountants & Advisors, Brightwaters, NY. Passed unanimously.

January, 2023	Warrant – General	\$115,470.34
January, 2023	Debt Service	None
January, 2023	Capital Fund	None
January, 2023	Payroll	\$148,961.89

Period for Public Expression

None.

Correspondence:

1. Report from Matt Wuthenow, Assistant Director.
2. Report from M. Irish, Adult/Teen Department.
3. Monthly report from A. LoDolce, Children's Department.
4. Monthly report from K. Lane, Circulation Department.
5. Monthly report from A. Michalik, Maintenance Department.

6. Letter from Family Service League acknowledging receipt of toy donations.
7. Webinar report from Librarian I, Diane Darcy.
8. Donation from guest.

Personnel Report:

None.

Financial Report:

Accepted.

Security Report:

None.

Old Business:

On a motion by N. Berlin, seconded by L. Overton, the Board entered into Executive Session without the Director at 8:15 pm to discuss personnel salaries. Passed unanimously. At 8:36 on a motion by N. Berlin, seconded by L. Overton, the Board reconvened in open session.

On a motion by N. Berlin, seconded by L. Overton, the Board approved the total 2023-24 budget, which stays under the NYS tax cap, in the amount of \$4,207,964 and the budget request in the amount of \$4,192,964 for presentation to the taxpayers at the upcoming April vote. Passed unanimously.

The Board was reminded that the upcoming Budget Vote is scheduled for Tuesday, April 4th from 9:00 am to 9:00 pm and that the Budget Hearing is scheduled for Thursday, March 23rd at 6:30 pm.

New Business:

At the direction of the external auditor, Baldessari & Coster, the Board clarified a motion made in the November, 2022 minutes pertaining to the funding of protection services expenses. Accordingly,

- on a motion by N. Berlin, seconded by L. Overton, the Board made motion to uncommit \$85,000 in the General Fund for Protection Services (passed unanimously);
- on a motion by N. Berlin, seconded by L. Overton, the Board transferred the \$85,000 to the Capital Fund (passed unanimously); and
- on a motion by N. Berlin, seconded by C. Scibelli, the Board committed those \$85,000 funds within the Capital Fund for Protection Services (passed unanimously).

The 2023 Budget Vote date was set for Tuesday, April 4th, and the Budget Hearing was set for Thursday, March 23rd.

Other

None.

On a motion by L. Overton, seconded by N. Berlin, the meeting was adjourned at 7:45 p.m.