

APPROVED
Minutes of the
Board of Trustees' Meeting
November 18, 2021
6:30 p.m.

The meeting was called to order by N. Berlin at 6:36 p.m. Also present were Lois Overton, Bill Wexler, Madeline Hanewinckel, Kevin Ford, and Mary Schubart, Director and Secretary to the Board.

Approval of Minutes

On a motion by L. Overton, seconded by M. Hanewinckel, the Board approved the previous month's minutes. Passed unanimously.

Approval of Bills and Payroll

On a motion by M. Hanewinckel, seconded by B. Wexler, the Board approved the previous month's bills and payroll reports. Passed unanimously.

October 2021	Warrant – General	\$331,893.38
October 2021	Debt Service	None
October 2021	Capital Fund	None
October 2021	Payroll	\$140,873.06

Period for Public Expression

None

Correspondence:

1. Report from M. Irish – Adult/Teen Department
2. Monthly Report from M. Wuthenow – Children's Services
3. Monthly report from K. Lane – Circulation Department
4. Monthly report from A. Michalik – Maintenance Department
5. Ballot for SCLS 2022 Budget. On a motion by W. Wexler, seconded by L. Overton, the Board approved the SCLS 2022 Budget with annual billing to be \$33,768 for the upcoming calendar year, which reflects a reduction of \$118 from the 2021 calendar year. Passed unanimously.

Personnel Report:
Accepted.

Financial Report:
Accepted.

Statistical Report:
None

Security Report:
None

Old Business:

On a motion by W. Wexler, seconded by M. Hanewinckel, the Board revised the *Retirement Policy* by removing reference to any participation in Article 14 & 15 Section 41(j), as it was determined that NYSERS had never received a request to register the Library in Section 41(j) when the policy was initially drafted in 1981. Passed unanimously.

New Business:

The Director apprised the Board of recent staffing changes.

The Director updated the Board regarding minimum standards mandates.

It was agreed that the Director would arrange a staffing team building and development event.

The Director informed the Board that she was seeking an engineer's report to evaluate the Library's HVAC and roofing.

Other

None.

On a motion by W. Wexler, seconded by M. Hanewinckel, the meeting was adjourned at 7:40 p.m.