

APPROVED
Minutes of the
Board of Trustees' Meeting
March 10, 2022
6:30 p.m.

The meeting was called to order by N. Berlin at 6:45 p.m. Also present were Lois Overton, Madeline Hanewinckel, and Mary Schubart, Director and Secretary to the Board.

Approval of Minutes

On a motion by L. Overton, seconded by M. Hanewinckel, the Board approved the previous month's minutes. Passed unanimously.

Approval of Bills and Payroll

Approval of February warrant was postponed until the April meeting.

Period for Public Expression

None

Correspondence:

1. On a motion by L. Overton, seconded by M. Hanewinckel, the Board approved the *2021 Annual Report for Public and Association Libraries*. Passed unanimously.
2. Report from Matt Wuthenow, Assistant Director.
3. Report from M. Irish, Adult/Teen Department.
4. Monthly report from K. Lane, Circulation Department.
5. Monthly report from A. Michalik, Maintenance Department.

Personnel Report:

None. The Board read with interest the newest draft of the customer service handout for staff that will go to print after the Library logo and tagline are finalized.

Financial Report:

None.

Statistical Report:
None.

Security Report:
None

Old Business:

The Board discussed the outstanding proposal sought from Sandpebble for the HVAC/roof analysis.

New Business:

On a motion by M. Hanewinckel, seconded by M. Berlin, the Board approved the revised *Promotions Policy* such that “past performance” and “reachability on the appropriate Suffolk County Civil Service examination list” (re-worded from “ability to pass the necessary Civil Service examinations”) are noted as criteria for consideration for promotions. Passed unanimously.

The Director shared the rebranding process to date.

The Board discussed possible future improvements to the Children’s Department to be considered after the HVAC and roofing needs are addressed.

On a motion by L. Overton, seconded by M. Hanewinckel, the meeting was adjourned at 8:35 p.m.