

APPROVED
Minutes of the
Board of Trustees' Meeting
February 10, 2022
6:30 p.m.

The meeting was called to order by N. Berlin at 6:45 p.m. Also present were Lois Overton, Madeline Hanewinckel, Bill Wexler (remote), and Mary Schubart, Director and Secretary to the Board.

Approval of Minutes

On a motion by L. Overton, seconded by M. Hanewinckel, the Board approved the previous month's minutes. Passed unanimously.

Approval of Bills and Payroll

On a motion by M. Hanewinckel, seconded by L. Overton, the Board approved the previous month's bills and payroll reports. Passed unanimously.

January 2022	Warrant – General	\$73,075.63
January 2022	Debt Service	None
January 2022	Capital Fund	None
January 2022	Payroll	\$137,168.06

Period for Public Expression

None

Correspondence:

1. On a motion by L. Overton, seconded by M. Hanewinckel, the Board approved the 2022 spring/summer/fall proposal from Brightwaters Landscaping, Islip Terrace, NY in the amount of \$5,152.50. Passed unanimously.
2. Thank you letter from Family Services League for Library's participation in the 2021 holiday toy drive.
3. Correspondence from attorney regarding mask mandates.
4. Report from Matt Wuthenow, Assistant Director.
5. Report from M. Irish – Adult/Teen Department.
6. Monthly report from K. Lane – Circulation Department.
7. Monthly report from A. Michalik – Maintenance Department.

Personnel Report:

Accepted. The Board read with interest the draft *Guidebook to Exceptional Service* and a new Library tagline of “Nicest Library in the Galaxy.”

Financial Report:

Accepted. No *Inventory Dispensation Report* for January, 2022.

Statistical Report:

None.

Security Report:

None

Old Business:

On a motion by M. Hanewinckel, seconded by L. Overton, the Board of Trustees of the Islip Public Library approved to submit to the taxpayers a tax levy in the fiscal year 2022-23 budget that falls under the allowable tax cap. Passed unanimously.

The Director informed the Board that an auditing firm was reviewing financial documents from the Library ahead of presenting a proposal for services.

The Director informed the Board that she had dialogued with a third agency to secure a proposal for an analysis of the Library’s HVAC and roofing systems.

New Business:

The Library’s *Credit Cards Policy* was bypassed as it appeared on the Agenda in error.

On a motion by M. Hanewinckel, seconded by L. Overton, the Board approved a proposed 2022-23 budget for submission to the taxpayers on April 5, 2022 in the amount of \$4,123,538 with an amount to be raised by taxation in the amount of \$4,108,538. Passed unanimously.

On a motion by M. Hanewinckel, seconded by L. Overton, the Board increased the medical insurance waiver rebate from \$3,000 to \$3,500. Passed unanimously.

On a motion by L. Overton, seconded by M. Hanewinckel, the meeting was adjourned at 8:40 p.m.