

**APPROVED**  
**Minutes of the**  
**Board of Trustees' Meeting**  
**April 14, 2022**  
**6:30 p.m.**

The meeting was called to order by N. Berlin at 6:30 p.m. Also present were Lois Overton, Bill Wexler, Madeline Hanewinckel, Matthew Wuthenow, Assistant Director, and Mary Schubart, Director and Secretary to the Board.

Approval of Minutes

On a motion by L. Overton, seconded by M. Hanewinckel, the Board approved the previous month's minutes. Passed unanimously.

Approval of Bills and Payroll

On a motion by W. Wexler, seconded by L. Overton, the Board approved the February and March, 2022 bills and payroll. Passed unanimously.

February 2022	Warrant – General	\$164,333.63
February 2022	Debt Service	None
February 2022	Capital Fund	None
February 2022	Payroll	\$137,167.98
March 2022	Warrant – General	\$134,131.70
March 2022	Debt Service	None
March 2022	Capital Fund	None
March 2022	Payroll	\$210,564.11

Period for Public Expression

None

Correspondence:

1. The Director shared PLA Conference Reports from M. Wuthenow, Adriana LoDolce, and Diane Darcy (hers in a video format) as well as her own report.

2. Newspaper article submitted by L. Overton.
3. Patron thank-you letter
4. Report from Matt Wuthenow, Assistant Director.
5. Report from M. Irish, Adult/Teen Department.
6. Monthly report from K. Lane, Circulation Department.
7. Monthly report from A. Michalik, Maintenance Department.

Personnel Report:

February and March reports were accepted.

On a motion by M. Hanewinckel, seconded by L. Overton, the Board approved the distribution of the \$3,500 health insurance waiver rebate to eligible staff, effective the current 2021-2022 fiscal year. Passed unanimously.

Financial Report:

February and March reports were accepted.

Statistical Report:

None.

Security Report:

None

Old Business:

On a motion by W. Wexler, seconded by M. Hanewinckel, the Board approved a proposal from Sandpebble, Southampton, NY, for site inspection and report of the existing roof (flat and pitched) and HVAC conditions at a price not to exceed \$6,500, pending inclusion of a clause assuring completion of the reports by July 1, 2022. Passed unanimously.

New Business:

The Board agreed that M. Hanewinckel would meet with the Director and Assistant Director to discuss branding and logo concepts.

At 8:20 p.m., M. Wuthenow departed the meeting.

Other

The Board discussed staff salaries for the 2022-23 fiscal year.

On a motion by L. Overton, seconded by M. Hanewinckel, the meeting was adjourned at 9:00 p.m.